

## Monthly Town Board Meeting – December 17, 2007 – 6:00 p.m.

Mukwa Town Hall, E8514 Weyauwega Rd., Northport 14 in attendance - 2 non-residents.

Chairman Heise called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on

December 9, 2007 and the final agenda was posted in the three designated places on December 12, 2007.

The Pledge of Allegiance was recited.

Roll call of Officers: Walter Heise, Chairman – Present; Michael Wundrock, Supervisor 1 – Present; Neil Freeman, Supervisor 2 – Present; Brenda Grove, Treasurer – Excused Absence; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will Adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Town Board Adopt 2007 Town Tax Levy to be Paid in 2008 Pursuant to Sec. 60.10(1)(a) of Wis. Statutes: Motion was made by Sup. Freeman that the Mukwa Town Board Adopt the 2007 Town Tax Levy to be Paid in 2008 Pursuant to Sec. 60.10(1)(a) of the Wisconsin Statutes. Motion was seconded by Sup. Wundrock. Motion carried.

Approve Monthly Town Board Minutes: The November 19, 2007 Monthly Town Board Meeting minutes were approved as recorded by Sup. Wundrock. Motion was seconded by Supervisor Freeman. Motion carried.

Approve Minutes from the November 20<sup>th</sup> Public Budget Hearing/Special Meeting of the Electors & the November 23, 2007 Special Town Board Meeting: Motion was made by Sup. Freeman to approve the minutes from the November 20, 2007 Public Budget Hearing and Special Meeting of the Electors and the November 23, 2007 Special Town Board Meeting. Motion was seconded by Sup. Wundrock. Motion carried.

Treasurer's Report: Read by Supervisor Wundrock. Motion was made by Sup. Freeman/Sup. Wundrock to approve the November 30, 2007 Treasurer's Report as read. Motion carried.

Budget/Vouchers: (a) Move Funds to Designated Fire # Sign/Post Account: Motion was made by Sup. Wundrock/Sup. Freeman to approve moving \$211.23 from the Contingency Fund into the Designated Fire # Sign/Post Account. Motion carried. (b) Approval & Payment of Vouchers: Motion was made by Sup. Wundrock/Sup. Freeman to approve payment of Vouchers 21214 through 21263, dated November 20, 2007 through December 17, 2007, and Direct withdrawal of Social Security, Medicare, and Federal Taxes of \$1,204.38 and Direct Withdrawal of Monthly Interest Payment on the Road Construction Loan of \$195.84, for a total of \$15,971.02. Motion carried.

Public Forum - Town of Mukwa Residents: Tom Handschke-Bean City Road: Mr. Handschke inquired as to whether correspondence had yet been received from the WIDOT regarding the speed limit on Bean City Road. As of the meeting nothing had been received, the Town had been advised that this was a low priority issue with the DOT and we would receive correspondence when they had time. Mr. Handschke also inquired about survey stakes were moved, Mr. Handschke was advised to contact Ommni Associates, Phil Roberts, Engineer. Lee Shaw-Klatt Road: Mr. Shaw inquired about the snowplow truck that the Town is bidding out for, he wanted clarification whether it was a 2-ton truck. The Board advised that the truck will be a 1 ½ -ton. Mr. Shaw's concern was that a 1 ½-ton will be sufficient to deal with a wet, heavy snow. A representative from Quality Truck was present and helped answer the question. The Town has

added several subdivisions within the past five years and a piece of equipment this size will be beneficial. Joey Russo-Ostrander Road: Ms. Russo recently purchased a new home on Ostrander Road, the ag-use conversion fee was never paid by the owner and was added to Ms. Russo's tax bill. Ms. Russo was advised to contact Town Assessor Larry Preuss as a starting point.

County Supervisor: County Supervisor Fleese was not present, but had contacted Chairman Heise to advise that there was nothing new at this time.

Building Inspector Report: Travis Miller-Hwy 54: Pole Building; Kevin Heise-Weyauwega Rd: Addition to Dwelling; Mike Coppersmith-Woodfield Lane: Detached Garage; Marty Shaw-Flying Acres Ct: New Home; Todd Hanson-Deer Haven Dr: Convert Deck to 3-Season Room. Monthly Total - \$308,000.00. Year-to-date total - \$2,809,046.26. Motion was made by Sup. Freeman/Sup. Wundrock to approve the November-December Building Inspectors Report as read. Motion carried.

Animal Control Officer: (a)Animal Report Forms/Veterinary Invoice/s: Motion was made by Sup. Freeman/Sup. Wundrock to approve the Animal Control Report as read. Motion carried. Motion was made by Sup. Wundrock/Sup. Freeman to accept the payment from a town resident for prepayment of animal care at Wolf River Veterinary Clinic. Motion carried. (b)Citation Letter/s: None issued. (c)Approve & Sign Wolf River Veterinary Clinic Stray Animal Boarding Contract: Motion was made by Sup. Wundrock/Sup. Freeman to approve and sign the 2008 contract. Motion carried.

Plan Commission Update: (a)December 5<sup>th</sup> Meeting - Lee Shaw, Chairman: Plan Commission Chairman, Lee Shaw reported that all Plan Commission members were present for the December 5<sup>th</sup> meeting. Chairman Shaw reported that a motion with a second was made to advise that the Mukwa Town Board should participate in the Waupaca County three-year Comprehensive Planning Implementation Plan, which had been presented at the November Plan Commission meeting. Motion was carried with one Commission member abstention. At that time, work was continued on the Non-Metallic Mining Ordinance. Mr. Shaw explained that the Commission is attempting to "split" the mines into two separate groups, those operators that are sand/gravel and the group that needs to blast/crush. Plan Commission is working to see if this is allowable. Mr. Shaw received correspondence from the Town Attorney in response to a Plan Commission inquiry. Attorney and Omni Associates is recommending that additional feedback from an attorney that is more familiar with the topic would be in the Town's best interest. Work on this ordinance will continue. Next meeting is Wednesday, January 9<sup>th</sup> at 6:00 p.m., in the Mukwa Town Hall.

Roads: (a)Open Snowplow Truck Bids: Bids received as follows: Quality Truck Care Center-Oshkosh: \$64,076; L&S Truck Center-Appleton: \$66,323; Ewald Automotive Group-Oconomowoc: \$70,355. Motion was made by Sup. Wundrock/Sup. Freeman to postpone any decision until Board members have an opportunity to study the bids with a decision being made at a Special Town Board Meeting to be held on Thursday, December 20<sup>th</sup> at 9:00 a.m. Motion carried. (b)Monthly Report: Road Maintenance Personnel are planning to trim trees/brush, weather permitting. (c)Possible Future Road Project-Big Eddy Road: WIDNR Representative Dan Helf, contacted Clerk Zielinski to advise that the DNR would be willing to pay for up to 10% of the base project, plus they have some additional improvements that they will pay for. Supervisor Wundrock advised that he had contacted Congressman Kagen's office to see if any additional funding could be procured. Walleyes for Tomorrow is willing to contribute approximately \$5,000 towards the project. Waupaca County Parks Commissioner Roger Holman will be invited to the January 4, 2008 Special Town Board Meeting to further address this issue. (d)Waupaca County Highway Department-Bridge Inspection Sign-up Form: Motion was made by Sup. Freeman/Sup. Wundrock to contact and sign the Waupaca County Highway Commission bridge inspection contract. Motion carried. (e)Waupaca County Highway Department-Winter

Policies Correspondence: Correspondence advised that snow should not be left in intersections during snowplowing. Also advised as a reminder to proper procedures for loading product at the County shop.

Waupaca County Zoning/Other Meetings: **Attended:** None. **Upcoming:** 2/9 WTA Educational Seminar. Motion was made by Sup. Wundrock/Sup. Freeman that the Board, Clerk and Treasurer will attend the February 9<sup>th</sup> WTA Educational Seminar to be held in Waupaca as it is mandatory for renewal of Board of Review certification. Motion carried.

Operator License: Royalton Convenience Center-Joanne R. Furman: Motion was made by Sup. Freeman/Sup. Wundrock to approve the issuance of an Operator's License to Joanne R. Furman for the Royalton Convenience Center. Motion carried.

Adopt Ordinance 01-07 - Land Division & Subdivision Regulations: Motion was made by Sup. Wundrock/Sup. Freeman to adopt Ordinance 01-07 – Land Division & Subdivision Regulations. Motion carried.

2008 Insurance-Complete Renewal Form: Motion was made by Sup. Freeman/Sup. Wundrock to authorize Clerk Zielinski to complete the 2008 insurance renewal form and return. Motion carried.

Elections-Nomination of Poll Workers: Motion was made by Sup. Wundrock/Sup. Freeman to accept the nomination of Poll Workers as follows: Democratic: Kathleen Bodoh, Catherine Stern, Evelyn Stern, Sarah Hall, Ron Heise, Joanne Heise, Jeff Chaudoir, Andrew Hill and Judy McDaniel. Republican: Elaine Cupp, Marlene Scheid, Joan Fleese, Hazel Otis, Darla Poppy, Donna Coyle and Maria Scherer. Motion carried.

Correspondence: Waupaca County Land & Water Conservation Department – Tree Order Form. Tree Order Forms are available at the Mukwa Town Hall, the Waupaca County Courthouse and on-line at [www.co.waupaca.wi.us](http://www.co.waupaca.wi.us). Deadline has been extended to January 31, 2008.

Change February Monthly Board Meeting-Change February Meeting to February 11, 2008: Motion was made by Sup. Freeman/Sup. Wundrock to change the February Monthly Town Board Meeting from the third Monday to the second Monday, February 11<sup>th</sup>, due to February 19<sup>th</sup> being Election Day. Motion carried.

Motion to adjourn was made by Supervisor Wundrock. Seconded by Supervisor Freeman. Motion carried.

Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk